

**RPL TOOLKIT – INSTRUMENT 02 – ASSESSMENT MATRIX (MODULES)***To be completed by the accredited SDP*

RPL Candidate Details		SDP Details	
Candidate Name		SDP Entity Name	
Candidate ID No.		SDP Representative Name	
RPL Occupational Qualification Title	Occupational Certificate: Mortician	SDP QCTO Accreditation No.	
SAQA ID	104621	Assessor Name	
Credits and NQF Level	150, L3	Assessor Registration No.	

*The assessment matrix gives an outline of the various means of verification for every module across all three components of learning*

Performance Criteria All criteria must be aligned with the curriculum of the SAQA Registered Occupational Qualification	SAQA Credits	Means of Verification tick ✓ if applicable, cross x if not					Met/Not Met	Gap Credits
		POE	Testimonial	Questioning/ Interview	Assessment Task	Workplace Observation		
Knowledge Modules (insert/delete rows as per qualification):								
516304-000-00-00-KM-01, Understanding and communicating effectively within the funeral industry, Level 3, 6 Credits.								
516304-000-00-00-KM-02, Removing and pre-cooling preparation of deceased, Level 3, 7 Credits.								
516304-000-00-00-KM-03, Completing documentation and administration relevant to the mortician, Level 3, 8 Credits.								
516304-000-00-00-KM-04, Coffining and preparing the deceased for a visitation, Level 3, 6 Credits.								

516304-000-00-00-KM-05, Planning, preparing and delivering a professional interment service, Level 3, 20 Credits.								
516304-000-00-00-KM-06, Providing after-service care relevant to the mortician, Level 3, 3 Credits.								
Total number of credits for Knowledge Modules: 50								
<b>Practical Skill Modules (insert/delete rows as per qualification):</b>								
516304-000-00-00-PM-01, Communicate effectively within the funeral industry, Level 3, 6 Credits.								
516304-000-00-00-PM-02, Remove and conduct pre-cooling preparation of the deceased, Level 3, 7 Credits.								
516304-000-00-00-PM-03, Complete documentation, and administration relevant to the mortician, Level 3, 8 Credits.								
516304-000-00-00-PM-04, Conduct coffining and prepare the deceased for a visitation, Level 3, 6 Credits.								
516304-000-00-00-PM-05, Plan, prepare and deliver a professional interment service, Level 3, 20 Credits.								
516304-000-00-00-PM-06, Provide after-service care relevant to the mortician, Level 3, 3 Credits.								
Total number of credits for Practical Skill Modules: 50								
<b>Work Experience Modules (insert/delete rows as per qualification):</b>								
516304-000-00-00-WM-01, Communicate effectively within the funeral industry as a mortician, Level 3, 6 Credits.								
516304-000-00-00-WM-02, Provide removal and pre-cooling services for a funeral parlour, Level 3, 7 Credits.								
516304-000-00-00-WM-03, Complete documentation, and administration relevant to the mortician, Level 3, 8 Credits.								
516304-000-00-00-WM-04, Provide coffining services and prepare the deceased for a visitation in a funeral parlour, Level 3, 6 Credits.								
516304-000-00-00-WM-05, Provide a professional interment service for a funeral parlour, Level 3, 20 Credits.								

516304-000-00-00-WM-06, Provide after-service care relevant to the mortician, Level 3, 3 Credits.								
Total number of credits for Work Experience Modules: 50								
<b>TOTALS</b>								

### Assessor Declaration

I, the undersigned RPL Assessor and registered Subject Matter Expert, confirm that the assessment matrix has been completed accurately and reflects my professional judgement of the candidate's competence against the requirements of the registered Occupational Qualification. All decisions recorded are based on valid, authentic, current and sufficient evidence, supported by appropriate means of verification and documentary proof. I declare that the assessment was conducted fairly, transparently and in accordance with Services SETA and QCTO assessment requirements.

**Assessor/SME Name:** \_\_\_\_\_

**Services SETA Constituent Registration No.:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_